

Micro Training: Online Whiteboards



Impact In Action:
one of BVSC's
projects funded by
the City of London
Corporations' charity,
City Bridge Trust



Who's the Impact Officer?

- 20 year's experience in the charity sector
- 15 of these helping charities prove the difference they have made
- Normally working with small organisations. Most recently in Bromley and Bexley.



...but not an IT expert- these are my
personal views!



Lots of options and you are welcome to look through even more:

<https://zapier.com/blog/best-online-whiteboard/>



For today, 20 minutes:



Zoom



Miro



Microsoft whiteboard



Google Jamboard




Zoom

support.zoom.us/hc/en-us/articles/205677665-Sharing-a-whiteboard


Zoom Help Center SALES PLANS JOIN A MEETING CONTACT SUPPORT

[5.0](#)

1. Click the **Share Screen** button located in your meeting tool bar.




2. Click **Whiteboard**.



Whiteboard

3. Click **Share**.
4. The **annotation tools** will appear automatically, but you can press the **Whiteboard** option in the meeting controls to show and hide them.
5. Use the page controls in the bottom-right corner of the whiteboard to create new pages and switch between pages.



Note: Only the participant or host that started sharing the whiteboard has access to create and switch pages.

6. When you are done, click **Stop Share**.



Zoom

Whiteboard - Zoom

You are screen sharing Stop Share

Pros of Zoom

Can write text boxes

♥★ Can draw heart stamps



Cons of Zoom

Text boxes not as pretty as postit

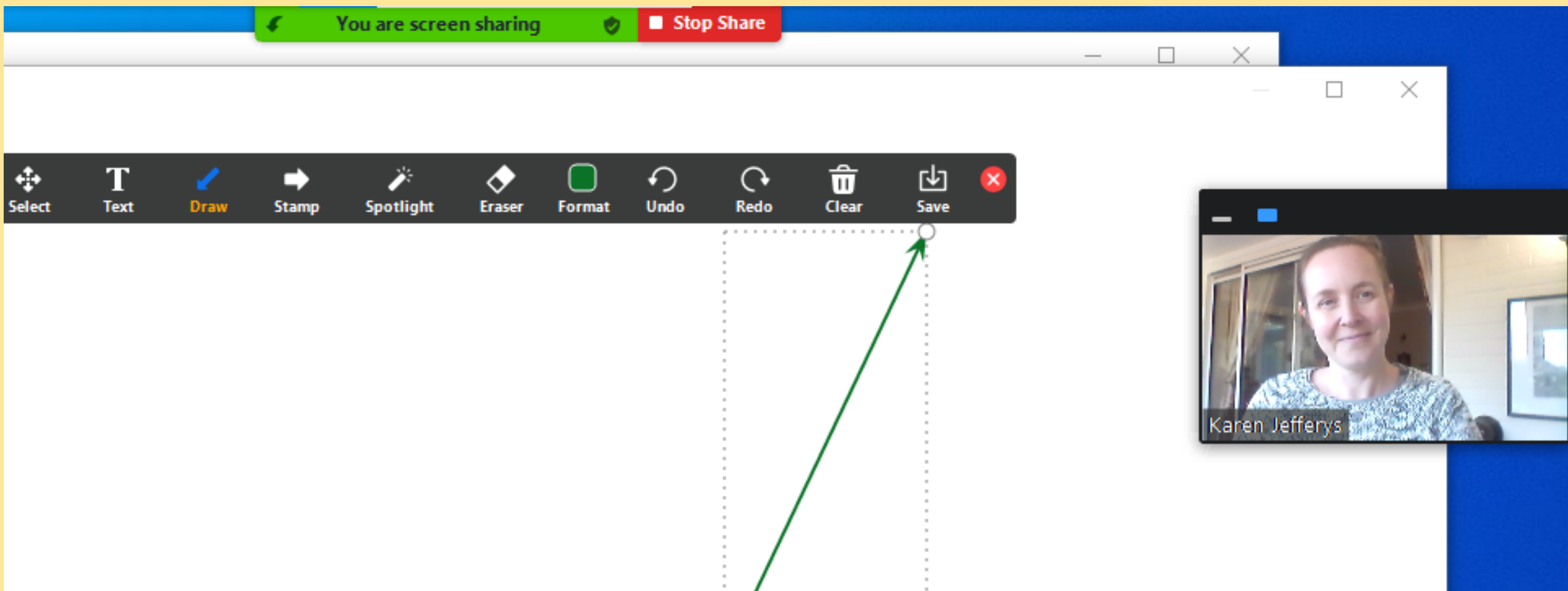


Zoom – look out for..

The image shows a portion of the Zoom application interface. The top toolbar includes buttons for 'New Share' (green), 'Pause Share' (grey), 'Whiteboard' (pencil icon), and a 'More' button (three dots). Below this is a 'Stop Share' button (red). A secondary toolbar contains 'Format' (green square), 'Undo' (curved arrow), 'Redo' (curved arrow), 'Clear' (trash can), and 'Save' (download arrow). A blue arrow points from the bottom left towards the 'More' menu, which is open and displays the following options: 'Chat', 'Record', 'Meeting Info', 'Disable participants annotation', 'Show Names of Annotators', 'Hide Video Panel', and 'Hide Floating Meeting Controls' (with a keyboard shortcut 'Ctrl+Alt+Shift+M' visible on the right).



Zoom – Saving, look out for...





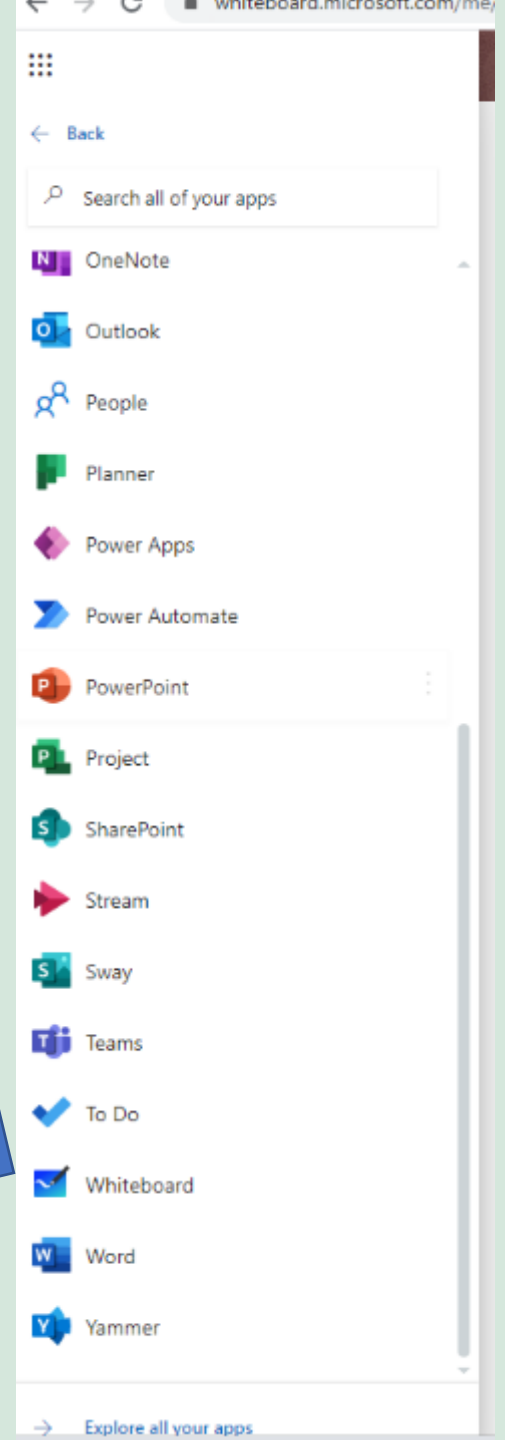
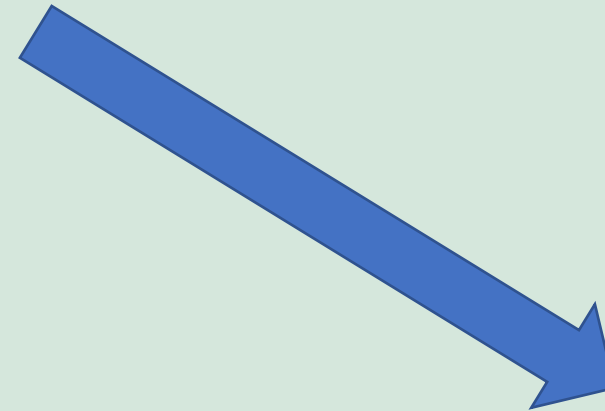
Zoom – summary of Karen's thoughts

- ✓ Easy to start using
 - ✓ No need to leave the online meeting screen
 - ✓ Can save to computer
-
- ❖ Must remember to save
 - ❖ Limited functionality
 - ❖ Basic design



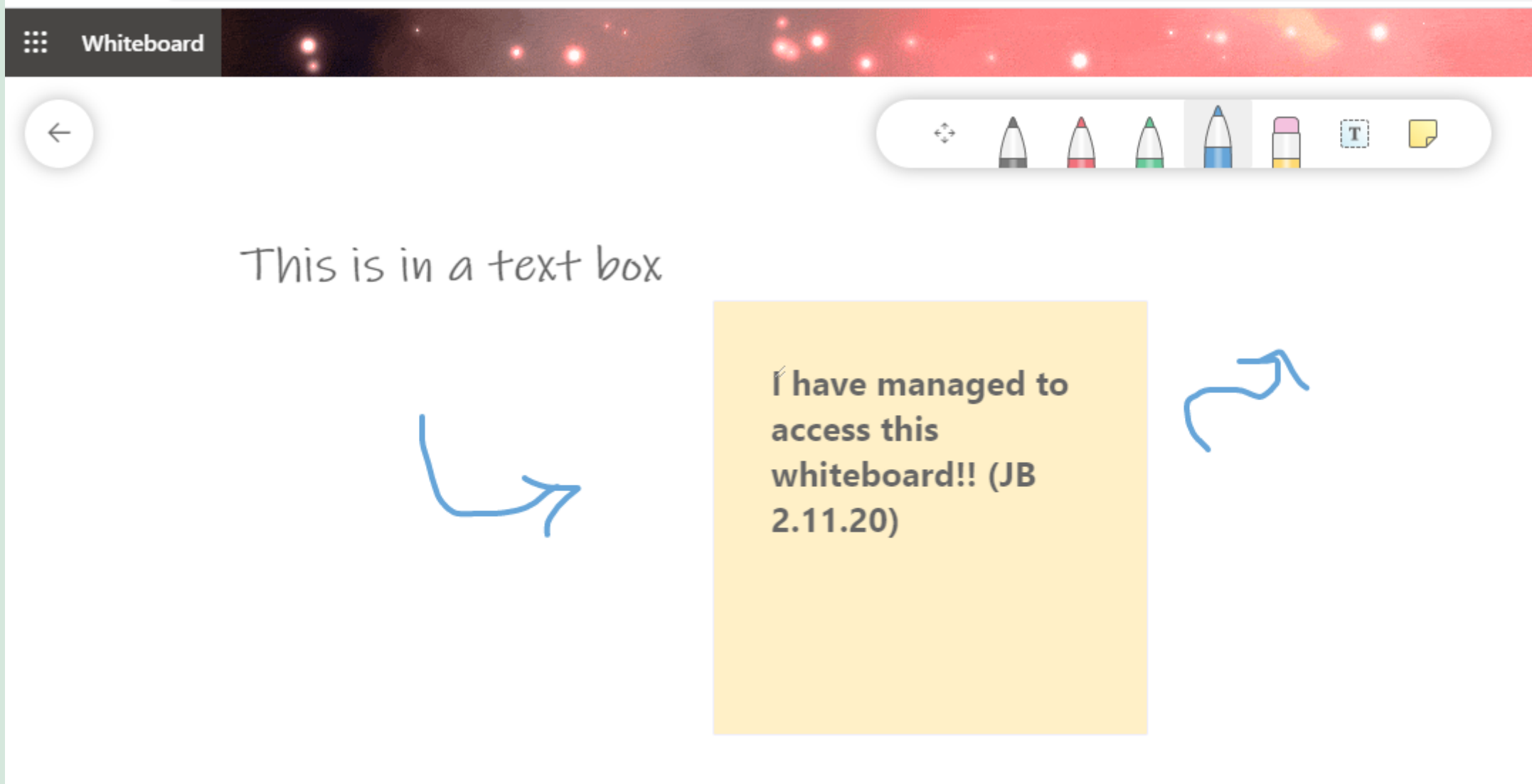
<https://whiteboard.microsoft.com>

If you have a
Microsoft 365
account you can
access the
Whiteboard
App





Microsoft Whiteboard





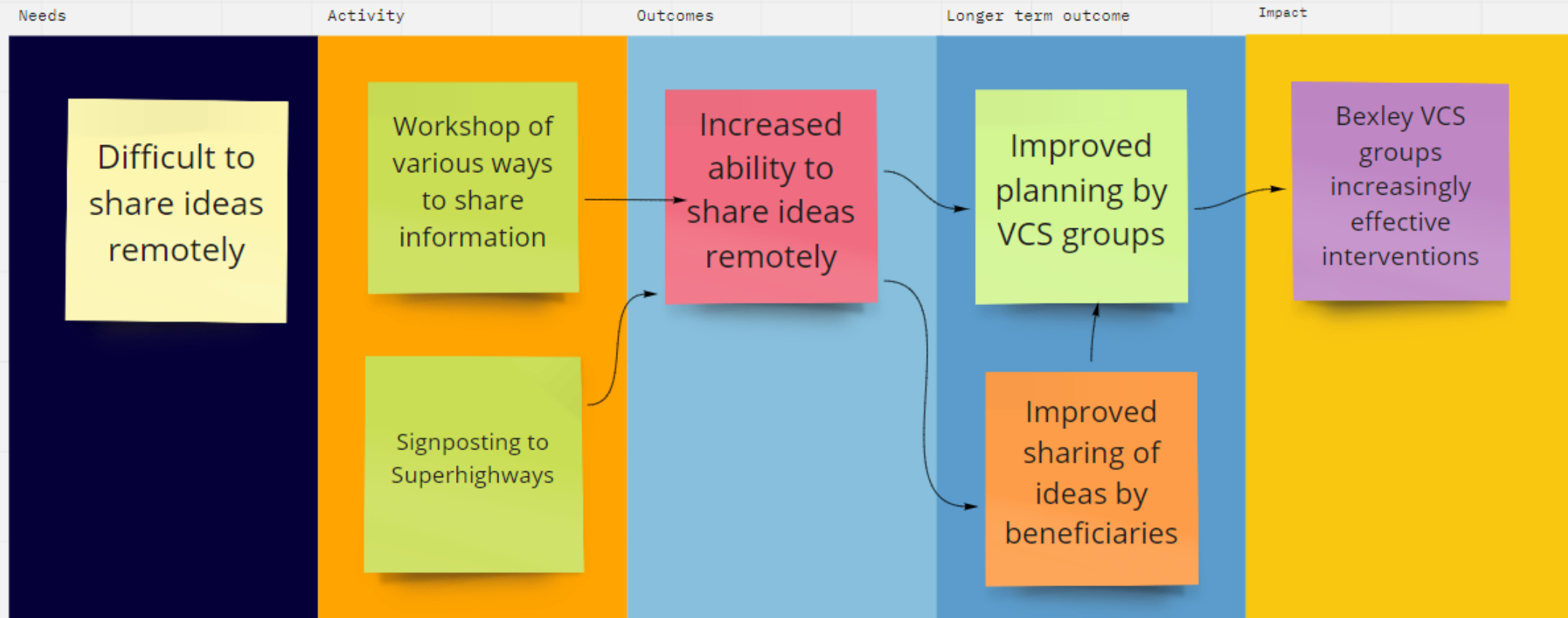
Microsoft Whiteboard – Summary of Karen's thoughts

- ✓ Easy to start using
 - ✓ Clear how to create a new one and how to share
 - ✓ Lots of groups have Office 365
 - ✓ Saves as a png
-
- ❖ OK functionality



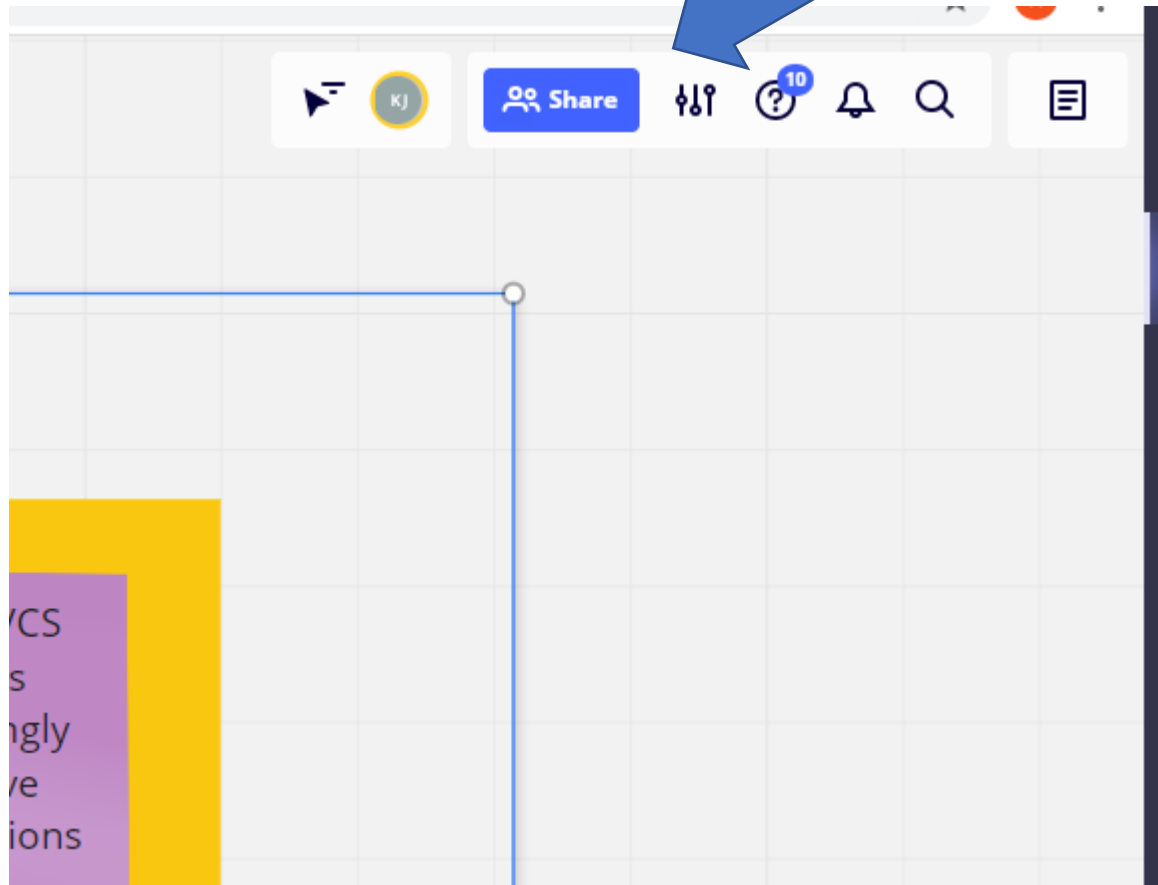
Miro

Theory of Change Example





Miro - sharing






Miro - sharing

To: Enter emails or invite from the team, Slack or Gmail

 Invite link to **Board and Team** Can edit ▾

Copy invite link

 Team access to board Can edit ▾

 Anyone with the link Can view ▾ ?

Copy board link

With a Free plan, everyone you invite will be added to your team and get access to all boards. To create private boards, [upgrade your plan](#).



Miro - summary

- ✓ Good functionality (eg notes on postit notes)
- ✓ More complex ideas can be communicated
- ✓ Nicely designed

- ❖ Needs a sign in
- ❖ Limited to 3 boards
- ❖ Think about what you are sharing



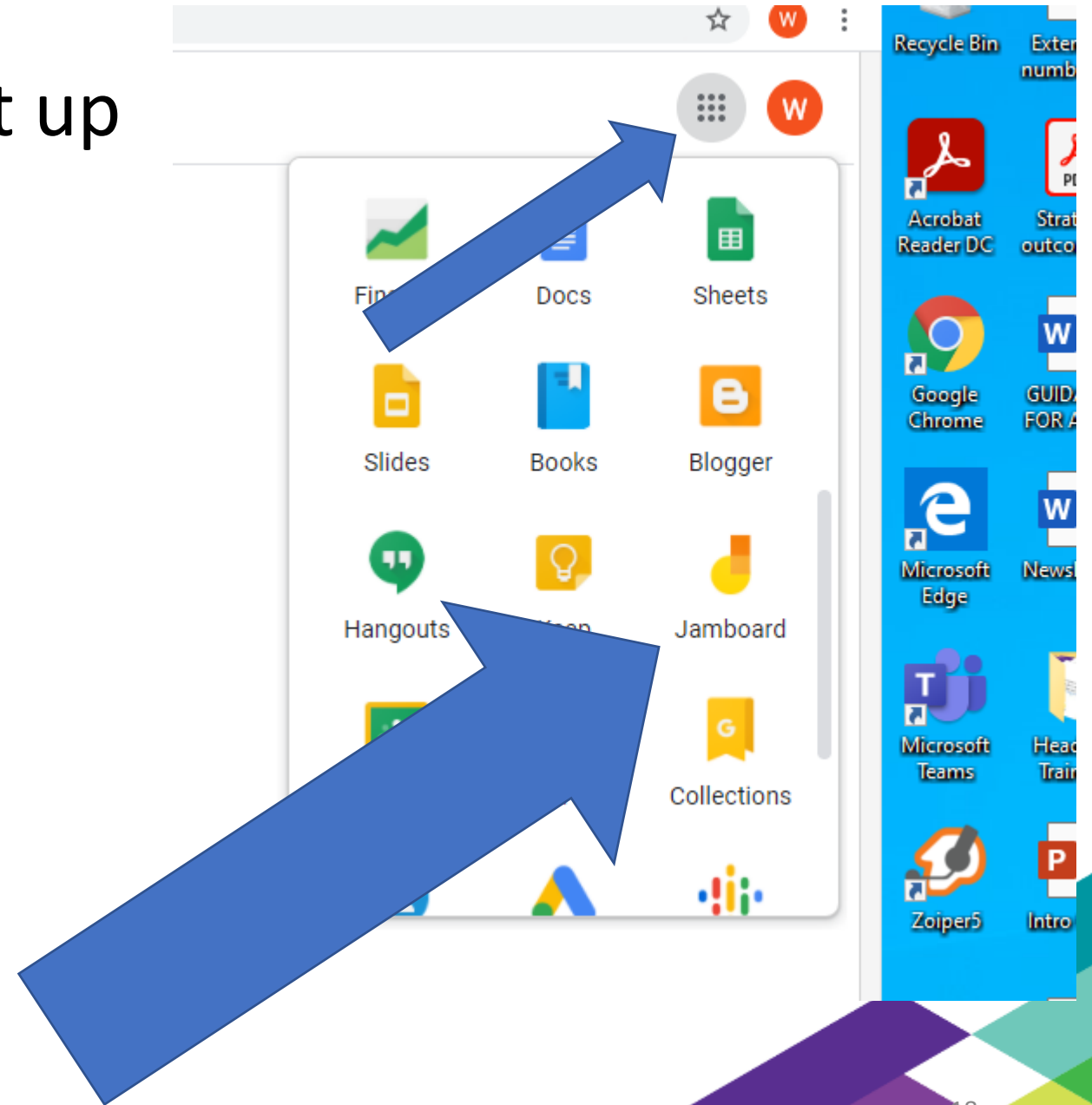
Google Jamboard – set up

Go to

<https://jamboard.google.com/>

If you have a Google account you will create your board within your login and it will be saved within your login.

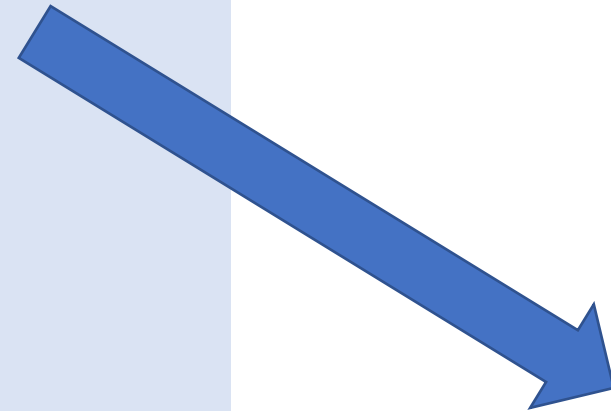
Click the grid of dots to find Jamboard





Google Jamboard

To create a board
click the plus icon





Google Jamboard – set up

A screenshot of a Google Jamboard session titled "change here". The interface includes a top bar with navigation arrows and a "1/2" indicator, and a toolbar on the left with icons for drawing, erasing, moving, and adding elements. The main workspace is a grid with several text boxes and handwritten notes. A vertical line and a curved line divide the space. Handwritten marks include a checkmark, an 'X', and some scribbles at the bottom.

change here

1/2

Background Clear frame

text boxes

BVSC rock!!!

Ohhhh nice!

hello

I like to hang out

Bromley Children & Families

I can't find any youth groups in my area

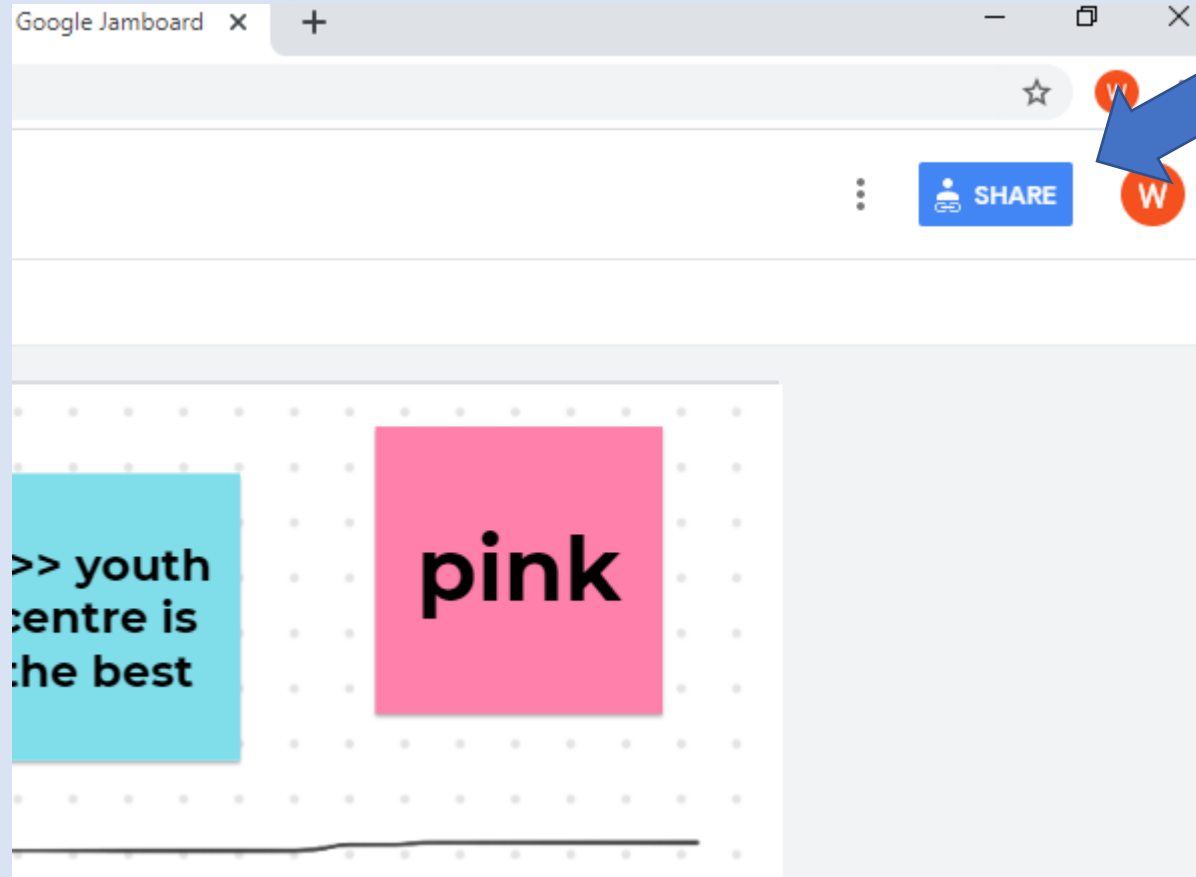
all here

oooo

Hello a arent v clever

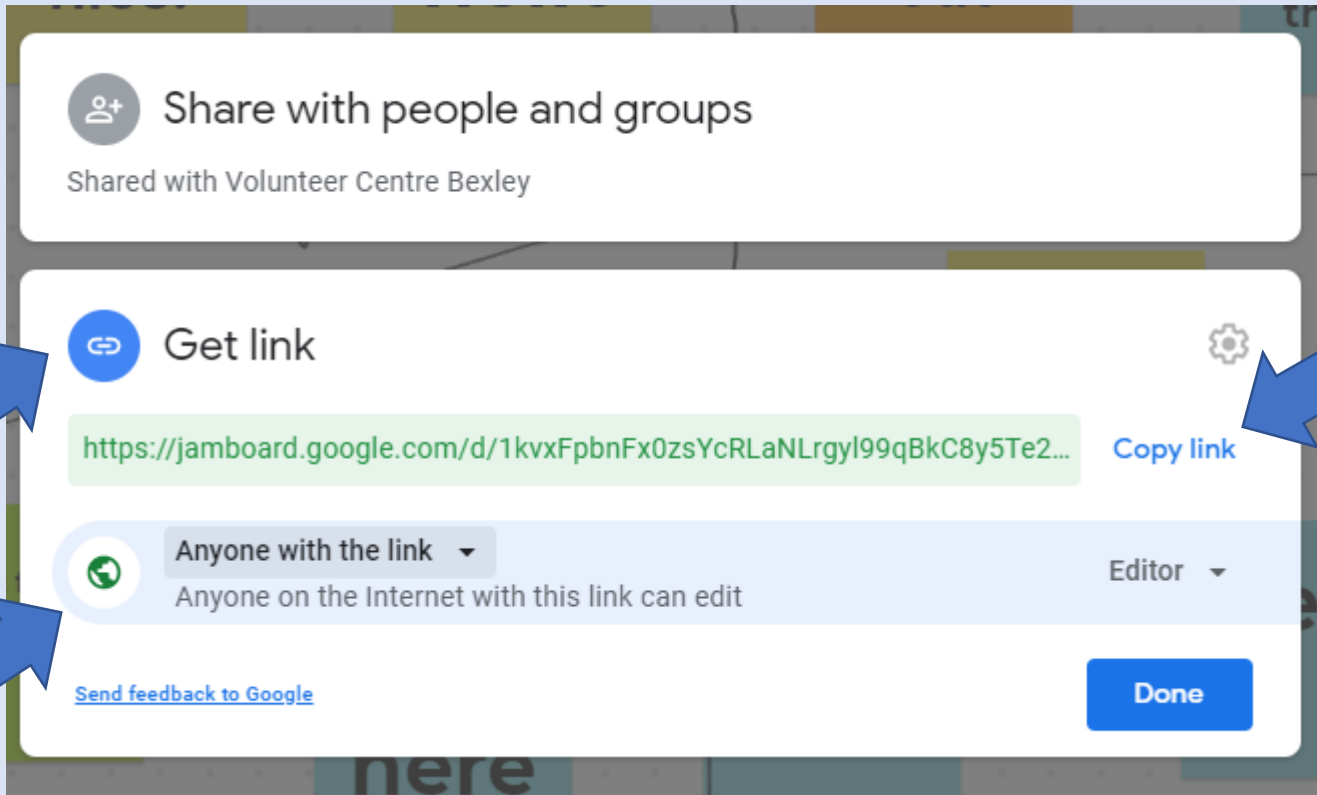


Google Jamboard – Share



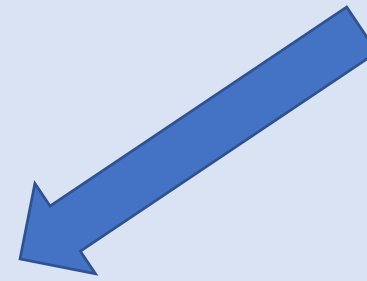


Google Jamboard – Sharing





Jamboard, look out for...

A screenshot of a Jamboard session titled 'change here'. The interface includes a top bar with navigation arrows and a '1/2' indicator, and a toolbar on the left with icons for erasing, drawing, and text. The main workspace is a grid with several text boxes and handwritten notes. A vertical line and a curved line divide the space. A checkmark is next to 'Bromley Children & Families', and an 'X' is next to 'all here'.

change here

1/2

Background Clear frame

text boxes

BVSC rock!!!

Ohhhh nice!

hello

I like to hang out

Bromley Children & Families

I can't find any youth groups in my area

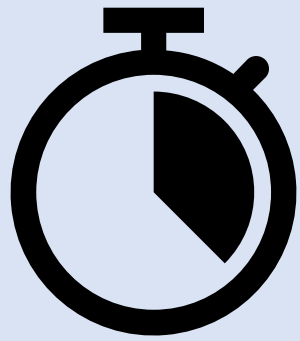
all here

oooo

Hello a arent v clever



Jamboard, look out for...



If your participants have a Google account they may need to sign into Google first, which can add a little delay



Google Jamboard – Saving

Can save as a png,
giving you limited
capacity to annotate












Google Jamboard – Saving

- ✓ Easy to use
 - ✓ As a user don't have to sign in even if not a Google subscriber
 - ✓ Design and functionality OK
 - ✓ Can have lots of boards
-
- ❖ Keep an eye on what you are sharing
 - ❖ When creating the board tricky to spot tick icon



General things to think about

-  What's the effort to sign in?
-  Complexity of what you want to use the material for
-  Exciting or stressful?
-  What you are sharing?
-  How you are going to use what you create afterwards?
-  It's a tool, not an end in itself
-  Practical tip: (apart from Zoom), stop screen sharing





If there's time:

[https://jamboard.google.com/d/1G2dSVScygO4UzUgqcvki4i5BwJgxYIKZYIcdTdp62hU/edit?usp=s
haring](https://jamboard.google.com/d/1G2dSVScygO4UzUgqcvki4i5BwJgxYIKZYIcdTdp62hU/edit?usp=s
haring)